

UNIVERSIDAD DEL TURABO



BIENNIAL
2011 - 2012

Introduction

The University of Turabo is part of the Ana G. Mendez University System (SUAGM). It has its main campus in Gurabo and university centers in: Barceloneta, Yabucoa, Cayey, Naguabo, Isabela and Ponce.

Every two years, the University of Turabo makes its Biennial Report on prevention activities. The aim of this report is to comply with the regulations of the law "Drug Free Schools and Campuses" (34CFR 06), determine the efficiency of services and ensure compliance with the policy for a community that is free of Alcohol, Tobacco and Controlled Substances. Also helps ensure that disciplinary sanctions are consistently applied according to the policy for a community Alcohol Free, Snuff and Controlled Substances.

The Universidad del Turabo has developed a prevention program, through which they have developed a series of activities throughout the institution that comply with the above as follows:

- ♣ Maintaining copies of informational materials in the offices of student services such as: Vice-Rector for Student Affairs, Quality of Life, Health Care, Schools, Library and University Centers.

- ♣ Deliver Policy to all new hires that our community is free of, Alcohol, Tobacco and Controlled Substances.

- ♣ Deliver Policy to all new students that our community is free of , Alcohol, Tobacco and Controlled Substances.

- ♣ Publication of our policy on the website as a reminder to each partner and students of the availability of the policy for a community that is free of Alcohol, Tobacco and Controlled Substances.

- ♣ Providing each student with educational material, such as:
Standards Information Leaflet, Administrative Orders and Institutional Policies. In which includes the policy for a community that is Free of Alcohol, Tobacco and Controlled Substances, which contains the code of conduct that prohibit the unlawful possession, use or distribution of illicit drugs and alcohol on the premises of the institution or activities.
Policy for a community that is free of Alcohol, Tobacco and Controlled Substances which describes disciplinary sanctions that will be imposed on violators of the policy. (Available on web)

Brochure describing health risks associated with the use and abuse of drugs and alcohol.

Information Brochure alternative treatment programs and helplines.

The material above and brochures are distributed to students through:

- ♣ Vice-Rector for Student Affairs
 - Quality of Life Office
 - Registration Process
 - Conferences and Workshops
 - Orientation Activity for new students

Welcome → Activities Main Campus and University Centers

→ Schools

→ Library

the plan to distribute the policy includes the possibility that some students enroll after the delivery of document therefore Professional Counselors visit classrooms for new students assigned to policy delivery.

The brochure and the policy are available on the website.

Measures to know the level of Drug and Alcohol consumption by students and employees In Crime Incident Report is published to the entire university community through our WEB page reporting the number of disciplinary problems reported by a Drug and Alcohol. According to this report:

Disciplinary Sanctions

Case	Sanctions
0	Related (s) to alcohol
0	Related (s) to drug use

Incidents University operated by the guard.

Incident Case	Sanctions
0	alcohol-related incidents
0	Incidents related to illicit drugs

Related vandalism Drugs and Alcohol

Incident Cases	Sanctions
0	Drug-related Incidents
0	Alcohol Related Incidents

The Universidad del Turabo uses the following referral centers for students and employees affected by the use of ODA.

Employees:

The Human Resources Office is responsible for managing situations in cases related to employees through the Employee Assistance Program.

Students:

The Office of the Vice Chancellor of Student Affairs through the Quality of Life Office is responsible for referring students affected by the use and abuse of Drugs and Alcohol:

- ♣ Services Administration Mental Health and Addition (ASSMCA Treatment and Prevention Center).
- ♣ Psychology Clinic at the University of Turabo
Psychologists and private psychiatrists.
- ♣ Narcotics Anonymous
- ♣ Women's Attorney Office (OPM)
- ♣ Help Center for Rape Victims
- ♣ Peace Coordinator for Women Inc.
- ♣ Project Helps Survivors of Sexual and Domestic Violence oriented women's health (STEPS)
- ♣ San Juan Capestrano - Juncos
- ♣ Hospital Panamericano - Cidra

The Universidad del Turabo has professionals committed to continue developing the prevention of use and abuse of drugs and alcohol in order to comply with the law and provide our students a healthy environment free of drugs and alcohol that contributes to their learning .

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Introduction

The Universidad del Turabo established in the Education Program will Use and Abuse Prevention of Alcohol and other drug and violence prevention in 2007.

This program is under the Office of Quality of Life and Student Wellness from the office of Student Affairs and provides services to the entire University community.

The staff of this unit is actively involved in activities in and outside the university.

Conceptualization

A healthy school is one that through the social distribution of knowledge makes strategic and sustained actions that promote holistic health and active participation of the university community, developing a culture of comprehensive health care, including the formation of healthy lifestyles and self-care, as well as opportunities and living environments, healthy working and learning, research and teaching within their substantive functions.

Justification

The World Bank in 1999, concluded that better education leads to better health outcomes, and that better health leads to better academic achievement. So it is necessary to help improve the living conditions and achieve a society with healthy lifestyles free of additions and violence. Prevention Program of the Universidad del Turabo is a component from the office Assistant Student Welfare Quality and whose mission is to create a holistic / ecological promotes quality of life and welfare of students in the physical, emotional, social and spiritual, incorporating the active participation of the entire university community to be agents of change pair for life. The prevention program brings to the vision presented a message focused on the importance of adopting and maintaining healthy lifestyles. Presents alternatives to avoid behaviors that put at risk the lives and health as are the use of snuff, alcohol and other drugs, and the consequences of these, such as violent behavior, sexual misconduct and deterioration of mental health.

This program responds in turn with the need to comply with regulations of the U.S. Department of Education, to adopt and implement a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol to students and employees. (Part 86 (Education Department General Administrative Regulations (EDGAR)

Theoretical Framework

Risk and Protective Factors

Drug use is one of the problems that has aroused most interest in recent decades due to the increasing involvement of adolescents and youth in these behaviors and given the high cost not only personal, visible through the morbidity and mortality rate associated with drugs, but also the social and economic carries this behavior in any society. Laespada, Iraurgi and Arostegi (2004).

Various theories such as the theory to risk behavior of adolescents deJessor (1991), the social development model Catalano, Hawkins et al. (1996) and others, give great importance to risk and protective factors when it comes to the development of problem behavior. In essence, a risk factor "is an internal feature and / or external to the individual whose presence increases the likelihood or willingness to occur a phenomenon" (Luengo et al, 1999). These personal characteristics, family and social services, etc., Has to do with the development of behaviors that place the individual in a position of vulnerability that can lead to drug use.

From information supplied by f acurdo to the official website of National Institute on Drug Abuse (NIDA), the risk factors and protective can affect humans during different stages of their lives. At each stage, risks occur that can be changed through prevention intervention. If not addressed, negative behaviors can lead to additional risks, such as academic failure and social difficulties, which increase the risk for drug use. Adolescence is a crucial period of change in the individual's life. The college entrance or work can give them the chance to be alone for the first time, which increases the risk for alcohol and other drugs, and sexual misconduct or engage in violence. Taking into consideration all these aspects, we see that it is important to continue with prevention interventions for young adult population. (See table of risk and protective factors.

General Purpose

Encouraging healthy relationships, avoid risks and to create safe environments through promotion and health prevention in order to lead healthy habits and change the university environment, all aimed at establishing a culture of holistic health.

Specific Objectives

- Increase students' knowledge about the effects of alcohol and other drugs and the possible consequences on the personal, social, academic, health, and even legal.
- To introduce students alternatives to keep healthy life style and make appropriate selections.
- Assist students in assessing risk their motivations for using drugs, drinking alcohol excessively, engaging in inappropriate sexual behavior and violent behavior.
- Correct the perception of the university community on student behavior in relation to alcohol and other drugs and sexual activity (SOCIAL NORMS).

- Inform students about institutional policies for a community free of alcohol, snuff and controlled substances.

Program Components

- Research

The Universidad del Turabo has participated in three studies conducted by the Consortium of University Resources Alliance Alert Planting Drugs, Alcohol and Drugs (Crusade). These studies are on the lifestyles of college students in Puerto Rico, in relation to consumption of alcohol other drugs, snuff, violence and sexuality. These have been made during the years 2004, 2007-2010 and 2012.

The study CORE / Crusade takes place every two to three years to comply with federal regulations # 101-226 on August 16, 1990, which requires all federally funded university, held every two years on a needs assessment the aforementioned issues. The information collected in these studies helps to identify services that merit support college students in terms of the issues raised. The intention is to strengthen or implement new intervention strategies in higher education institutions of Puerto Rico. Each institution will use the results to identify their needs and develop a plan of action to promote healthy lifestyles and safe environment.

- Leadership

The theory of risk behaviors identified the group of friends and the place of study as protective factors that are decisive. Participating with other students in activities aimed at the prevention of risk behaviors given the opportunity to develop leadership, participate in groups, serve others, besides strengthening social bonds that create a sense of belonging to the school.

Strategies:

- To train students in the subjects working in the prevention program (snuff, alcohol and other drugs, sexual behavior and violence) to instill in them the importance of healthy lifestyles and in turn can transmit the message of prevention to university community.

- Develop leadership skills in students who volunteer, providing space to submit ideas for prevention strategies, designing campaigns and make them using all means available on campus to carry the message.

- Encourage active participation and collaboration in prevention and education activities that are planned.

- Education

The lack of knowledge about the effects of alcohol and other drugs and the consequences may be a risk factor because it hinders responsible decision making regarding the use of these. As far as providing information to students and the community about these issues, it becomes a protective factor. On the other hand it is important that students and the university community aware of the

rules in the institution in relation to substance use and consequences for violating these rules. To carry out the work of education to perform the following activities:

Activities:

1. Create educational materials on prevention issues and distribute in different activities.
2. Coordinate educational activities for the benefit of the entire university community, such as: health fairs, lectures and workshops offered by internal or external resources.
3. Tour groups freshman seminar for delivering guidance and institutional policies and standards as well as reporting services.

- Prevention

Prevention mode

It uses the universal prevention modality. By using this method of prevention, all activities that are designed are aimed at the general population. This preventive intervention, it is considered that members of the population can share the same risk factors, but the risk may be different for each individual.

The purpose of using universal prevention is to prevent individuals have behaviors that endanger their lives and health, such as alcohol and other drugs, violent behavior and sexual misconduct. You are presented with specific information and updates on these topics. The focus of this approach is the improvement of the environment, personal coping skills training and strengthening of other positive aspects in the university community.

Issues for prevention campaigns

Topics to be working in the Prevention Program are related to the effects consequences of using alcohol and other drugs, snuff, violent behavior and sexual misconduct. The timing of these campaigns will depend on factors such as: the need to emphasize a specific topic (eg No smoking on campus) the dates on which the young are more likely to have risk behaviors (eg holding Interuniversity Fair) or use the dates established in the holding events related to prevention issues.

Process for creating and delivering campaign

You choose the topic that is going to work, create a concept and this concept is presented to people who will collaborate in conducting the campaign. It is designed as going to present the message in a way that meets the purpose of calling the attention of the university community with prevention information. Information is created each one of the means to be used to expose the message boards of speech, signs, CCTV, street crossing and educational material. Exposure is maintained in time is established.

Means used to expose prevention message

- Expression Plank

Expression planks are used to present messages impact on the effect of use of substances such as Tobacco, alcohol and drugs, the impact of violence, the effects of sexual misconduct, as well as motivational messages for academic success. Another use for the frames of speech is as a means to present marketing strategy social rules which change the perception of the university community by presenting positive information about the behavior of students. The literature indicates that the perception of many students is that most of them incur risk behaviors such as smoking, drinking alcohol, using drugs or having sex. This strategy provides you with the correct information and changes the perception.

The board of expression from the office Assistant Quality and Student Welfare and other planks of expression used in the institution were used to present messages that has impacted the university community such as: effect of cigarette use, present no institutional policy smoking on campus, stop violence, effects of alcohol and drug use, avoid sexual assault against women, motivation for success and your life 100%.

- Posters

We create and distribute posters to place in strategic areas accessible to the university community view. He seeks assistance from academic schools to place on their boards of expression. Among the posters distributed are: no smoking policy on campus, international day of not smoking, prevention of alcohol and drug use in holding the Olympics intercollegiate and stop the violence.

- Closed Circuit

Create concept of impact on prevention issues to be transmitted through the televisions located in different parts of the university. This strategy allows you to reach more people with messages that are repeated continuously. Some issues are still projecting through closed circuit, which gives opportunity for the prevention message is constant. Among prevention messages presented in this medium are: Standard non-smoking campus, avoid violent behavior, and live your life 100%.

- Tables with Educational Materials

Place tables to distribute information materials relevant to the campaign theme being performed. The purpose is to persuade and warn of the effects and risk behaviors snuff consumption, alcohol and drugs, sexual misconduct and violent behavior.

- Street Banners

Street Banners are placed with messages related to the campaign that is being made. These are placed in conspicuous places throughout the university community. Among the messages that have been presented using this strategy are: seeking alternatives to stop smoking, Stop the

violence and live 100% avoiding alcohol and drugs.

Sanctions

All students will be punished according to the policy laid down in the community that is free of Alcohol, Tobacco and Controlled Substances and Regulation of our college students Student Regulations.

Alliances

Strategies

1. Maintain relationships with organizations, government agencies and private entities for consultation, referrals, acquire information materials, participate in their activities, resources for workshops, conferences or lectures.

C.R.U.S.A.D.A.

A.S.M.M.C.A.

Women's Advocate

Women Peace Coordinator couple

Center for Sexual Assault Victims

Commission for Traffic Safety

Family Medicine Center of Gurabo

Currently has partnerships with:

ASMMCA

Technical advice, workshops and guidance to students and teaching professionals and leaders referred to public school students so they can serve as links to the project.

Crusade

Training through the Interuniversity Educational Conferences, Research through CORE / Crusade, enforce policies and federal, state and local support university initiatives for prevention and the development of proposals.

Family Medicine Center.

Providing health services high quality students, faculty and staff. Plan and conduct regular outreach clinics and university development standard referral process to formalize all referral process to the various services, coordination with professional participation in educational processes to impact the university population health issues.

ACTIVITIES FOR THE PREVENTION AND HEALTH PROMOTION OF UNIVERSITY TURABO

The Universidad del Turabo works on a plan for the prevention of Use and Alcohol and Drug Abuse and Violence Prevention. These activities organized and carried out during the period covered by this report, were directed to impact the university community both internal and external community.

Activities during the period covered by this report were aimed at students and associates. This report also includes activities at the University of Turabo in: Barceloneta, Cayey, Yabucoa, Isabela, Naguabo and Ponce.

- ✓ The Vice-Rector for Student Affairs through the Office of Retention and Quality of Life brochure distributed Standards, Policies and Procedures which provides the policy for a Free Community Alcohol and Controlled Substances and educational materials related to the use and abuse of drugs and alcohol, to freshmen. In addition, the policy provides information to students who come for special projects assigned by their teachers.

The activities include recreational activities free of alcohol and other drugs, theater, health fairs, workshops, lectures, research, prevention campaigns, exhibitions, individual counseling, individual counseling, health clinics and workshops for partners Services Offices, among other things.

Following is a summary of activities and achievements over the years.

Educational Activities

Orientation and delivery of the policy to a free community of Alcohol, Snuff and Controlled Substances

Participants: 1,123 new students (2011)

Participants: 1,153 new students (2012)

International Day to HIV / AIDS

Participants: 164 students

Health and Wellness Initiative for Women and Center

Help Biopsicosocial

Knowledge is Power - HIV Testing

Participants: 82 students

Health and Wellness Initiative for Women and Biopsicosocial Help Center

‖ National Awareness on HIV / AIDS in Women and Girls

Participants: 680 students

Health and Wellness Initiative for Women and Biopsicosocial Help Center

‖ What roads lead your steps ... Put the shoe PREVENTION

Participants: 60 students

Health and Wellness Initiative of Women and Centre

Help Biopsicosocial

A. Workshops

‖ Sexuality, pregnancy, HIV and STDs

Participants: 79 students

Honors Program

‖ The gender violence

Participants: 128 students

Honors Program

‖ The world of DJs

Participants: 68 students

Quality of Life and Student Wellness

‖ We are responsible to sexuality

Participants: 79 students

Help Center Biopsicosocial

‖ Enjoying the sport without violence

Participants: 23 students

Office of Quality of Life and Student Wellness

‖ For sexuality without limitations ... Protect yourself, protect yourself!

Participants: 16 students

Help Center Biopsicosocial

‖ Drug and Alcohol

Participants: 84 students

Quality of Life

‖ Domestic Violence: What to do?

Participants: 15 students

Health and Wellness Initiative of Women Help Center Biopsicosocial and Quality of Life and Student Wellness

‖ Health Promotion

Participants: 11 students

Health and Wellness Initiative of Women Help Center Biopsicosocial and Quality of Life and Student Wellness

} Basic Notes confidentiality, information management

Participants: 4 students

Health and Wellness Initiative of Women Help Center Biopsicosocial and Quality of Life and Student Wellness

} Biopsicosocial Concept

Participants: 56 students

Help Center Biopsicosocial

} Developing Healthy Lifestyles

Participants: 145 students

Health and Wellness Initiative for Women and Biopsicosocial Help Center

} Responsible Sexuality

Participants: 803 students

Health and Wellness Initiative of Women, Centre

Help Biopsicosocial and Quality of Life and Wellness
Student

} Suicide: Management and Intervention

Participants: 10 students

Health and Wellness Initiative of Women, Centre

Help Biopsicosocial and Quality of Life and Wellness
Student

} Who am I?

Participants: 15 students

Help Center Biopsicosocial

} Biopsicosocial Concept

Participants: 56 students

Help Center Biopsicosocial

} Domestic Violence ... what to do?

Participants: 32 students

Help Center Biopsicosocial

B. Conferences

} STDs

Participants: 26 students

Help Center Biopsicosocial

C. Campaigns

Reach the finish | sure ... it's your decision

Participants: 1,804

D. Information tables

} Monogamy

} "Karen Cries on Bus"

J. Research

} Features and New Student Reviews (COEN), conducted by the Assistant Vice President for Planning and Institutional Research SUAGM Central Administration - October 2011

} Survey to measure the use of alcohol and other drugs, attitudes and negative consequences in college students (CORE)

Crusade and Universidad del Turabo. 2010 and 2012

K. EDUCATIONAL MATERIALS

Were prepared for distribution, the following educational materials:

Brochure } Standards, Procedures and Institutional Policies

} Service Brochure Quality of Life Office

} Brochures services Psychology Clinic

} Brochures services School Health

} Experience with my friends (single sheet)

} know ... Why they cannot smoke?

} Express your art ...

} Directory Help Center Drug and Alcohol

Contact Center } Guidance on court services

L. Other activities:

Internal Community

} Health Fair

} Individual counseling to students who requested the service or were referred by faculty

} "Happy Hour" natural ... Live a healthy life

External Community

} Peace March - No to Violence, sponsored by the Municipality of Caguas

} Participation in Open House for students of Colleges and Private Colleges Caguas and Gurabo area. In this activity we promote the services of the Office of Quality of Life and prevention literature distribution

} Participation in Safe Fair sponsored by the Municipality of Ponce. Material was distributed among students drinking on Interuniversity Fair

Ponce University Center

University Centers

Activities:

} Guidance and Standards pamphlet delivery, administrative orders and new students

Institutional Policies

University Center of:

} Barceloneta, Cayey, Naguabo,

Isabela, Yabucoa and Ponce

Participants: 600 students

} International AIDS Day

} Trade

} Services Fair

Sponsored by the Vice-Rector for Student Affairs, Social and Cultural Activities,
Scholarship and Internship, Center for Employment and Quality of Life.

Fair } Drug and Alcohol Prevention Participants: 82 students

Barceloneta University Center

} Prevention Fair at the Fair

Participants: 100 students

University Centers: Cayey, Isabela, Naguabo, Ponce and Yabucoa

Symposia

} Mascara Love: Domestic Violence Prevention

Participants: 65 students

University Center of Isabela

Health and Wellness Initiative of Women Help Center Biopsychosocial and Quality of
Life

Plays

} Puertorro University

University Centers: Barceloneta, Cayey, Naguabo, Isabela, Yabucoa and Ponce

} Macho less

HIV Prevention and Substance Abuse University Centers: Barceloneta, Cayey, Naguabo,
Isabela, Yabucoa and Ponce

Participants: 600 students

Social and Cultural Activities and Wellness Initiative for Women

POLICY FOR AN ALCOHOL AND CONTROLLED SUBSTANCES-FREE
COMMUNITY

ANA UNIVERSITY SYSTEM G. MENDEZ
OFFICE OF THE VICE PRESIDENT FOR HUMAN RESOURCES

POLICY FOR AN ALCOHOL, TOBACCO, AND
CONTROLLED SUBSTANCES-FREE COMMUNITY

Policy Number: HR-02-032-001 Effective Date: February 1, 2002

 X Amends Policy dated October 11, 1990

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Note: This Policy supersedes University Policy on the Illegal use of Alcohol, Drugs and No Smoking Areas of 1990. Reproduction of all or part of this document without prior authorization of the Vice President for Human Resources of the Ana G. Mendez University System (Ana G. Mendez University System - SUAGM, for its acronym in Spanish) is strictly prohibited.

I. PURPOSE

The Ana G. Mendez University System (SUAGM), includes this Policy for an Alcohol, Tobacco and Controlled Substances-Free Community Which is in compliance With The Drug Free Workplace Act (34 CFR 85), the Drug Free Schools and Campuses Regulations (34 CFR 86), and Act 40 of 1993 And Also Responds to SUAGM's awareness of the adverse and harmful effects That drugs, alcohol, and tobacco have on our society.

II. SCOPE

This policy applies to all SUAGM associates, treats including faculty members and lecturers regulate, regulate and temporary SUAGM administrative staff and all students, as well.

III. POLICY

To Comply With its Commitment to Maintain an environment free of Alcohol, tobacco, and controlled substances, Distributes information SUAGM Annually to all the members

of the university community Regarding The Health Risks Associated With The use of controlled substances, the use and abuse of alcohol, and the dangers of tobacco use. Likewise, the Following practices will not be acceptable:

1. Manufacture, use, or possession of alcoholic beverages and controlled substances on SUAGM grounds, including classrooms, offices, sports facilities, libraries, conference rooms, and any area owned by SUAGM.

2. Smoking tobacco products in classrooms and offices closed or not any other designated areas for smoking.

3. Execution of Duties under the Influence of Alcohol or drugs by associates, regular faculty members, and lecturers in and out of SUAGM grounds and facilities.

SUAGM will establish penalties for those associates and students who do not Comply with the Provisions of this policy.

This document will be reviewed every two (2) years.

IV. PROCEDURES

Review

- The SUAGM Director of Occupational Safety and Health will be responsible for reviewing this policy every two (2) years.

Distribution

- The Human Resources Designated Official will distribute this policy to new associates.

- The Director of Occupational Safety and Health will coordinate the annual distribution of the policy to all SUAGM associates.

- The Vice Chancellor for Student Affairs will coordinate the annual distribution of the policy to students.

Communication

- The SUAGM Director of Occupational Safety and Health will associate an orientation program in Place Which Will include information in detail Regarding The Health Risks Associated With The use and abuse of drugs, alcohol, and tobacco products. The program will include workshops, distribution of written materials, and other activities. Similarly, the Vice Chancellors for Student Affairs in Place will SUAGM an orientation program for students.

- The Designated Official Training Division of the Office of the Vice President for Human Resources will Provide Support in Implementing the communication program, Particularly in the planning and coordination of administrative staff workshops.

- The Security Directors of the Institutions will Provide Support in Implementing the communication program, treats including the distribution of written materials at the workshops and in the signage of Designated smoking areas.
- The Physical Plant Managers of the Institutions will designate smoking areas at the Institutions and will ensure that these are properly labeled.
- SUAGM has counselors, physicians, and psychologists available who will Attend Students with alcoholic problems. They can even refer them to rehabilitation programs in the community: such as CREATE, Teen Challenge, Alcoholics Anonymous or Narcotics Anonymous.

V. PENALTY

Penalties imposed range from a written reprimand to expulsion or dismissal from SUAGM, Depending on the seriousness of the offense and the degree to which the Violation of the policy adversely affects the welfare of the university community or compliance with its educational mission.

- Penalties for actions shall be banned According To Dealt with established rules of conduct in the Associate Handbook.
- In the event the breach of this Policy is by a student, he / she will be referred to the Vice Chancellor for Student Affairs. The penalties will depend on the severity of the offense and Violation of these affect the welfare of the university community or other students.
- Any serious Violation of federal or state laws regarding the abuse of alcohol, controlled substances or authorizes the Institution to take disciplinary actions Regardless of where Such Violations occur. In Addition, Violation of any federal or state law May be Referred to the District Attorney's office for investigation or prosecution. Depending on the nature of the offense, the student will be referred to the Disciplinary Committee, que will decides on the disciplinary action to follow in each case.
- According To the Drug Free Schools and Campuses Law, que Provides guidance for Implementing the Drug Free Workplace Act of 1988, it is policy SUAGM That all its students and associates Comply With This policy Regarding the abuse of controlled substances, alcohol, and the use of tobacco. Any student or associate must notify the Authorities of the institution, within a period of five (5) days upon conviction for Violation of laws on alcohol, and drugs. In the case of a student, he / she must notify the Vice Chancellor for Student Affairs of the Institution. In the case of associates or faculty members, They Must notify Their immediate supervisor and the Human Resources Designated Official of the Institution.

VI. DEFINITIONS

SUAGM: Refers to the Ana G. Mendez University System (Ana G. Mendez University System - SUAGM, for its acronym in Spanish), que comprises: Eastern University, Universidad Metropolitana, Universidad del Turabo, Virtual Campus AGM, TV System, the University Centers, and the SUAGM Central Administration.

Drug Free Workplace Act of November 18, 1988: Refers to the federal law Which Provides that no person or corporation May enter into contracts or receive funds from any federal government agency Involving property or services in the amount of \$ 25,000 or more Unless it certifies It That will Provide an environment free of drugs and alcohol, in the workplace.

Act 40: Refers to the law Also known as the Law to Regulate the Practice of Smoking in Certain Public and Private Places, signed on August 3, 1993, as amended. The law prohibits smoking in public and private buildings (indoor common areas), passenger and freight elevators, classrooms, meeting halls, libraries, hallways, cafeterias, restrooms, and museums, Among Others.

Drugs or Controlled Substances: Refers to Those included under the classifications I and II of Article 202 of Law No. 4 of June 23, 1971, as amended, Known as Controlled Substances Act of Puerto Rico, and any other law of the Commonwealth of Puerto Rico or the United States, with the exception of the use of controlled substances by prescription or other uses Authorized by law.